

Master Plan Steering Committee
Meeting Minutes
September 16, 2014

The meeting was called to order by Joe Hutchinson at 7:05 PM

Members Present: Joe Hutchinson, SusanMary Redinger, Lucy Wallace

Liaisons Present: Elaine Lazarus, Don Ludwig, Joe Theriault

Public Forums: Joe H. reported that the Planning Board had asked that the MPSC consider holding a public forum/workshop on Economic Development and the C District as one of its two forums under the RKG contract. While originally such a workshop had been considered, the current plan is to hold a workshop on Devens (on November 15th) and on the draft master plan, focusing in particular on its recommendations (on December 6th). Given that the Planning Board currently has a grant of approximately \$10,000 from Montachusett Regional Planning Commission which is funding an assessment and analysis of businesses in the C District, the MPSC felt it made more sense for MRPC to present its findings and seek public input at a PB meeting. The following motion was made and passed unanimously:

“The MPSC recommends that its two upcoming forums with RKG be as currently planned (focused on Devens and the draft master plan and its recommendations) and suggest that the PB direct Bill Scanlan to organize and lead public meeting on MRPCS’ work on the C District at a PB meeting.”

Master Plan Format: Joe H. reported on the outcome of a recent meeting he and Lucy had with Judi regarding, among other matters, the format for the 2014 master plan. Judi advised him that she intends to follow the same organizational structure in this plan as she did in the 2002 plan, to wit 5 chapters: Introduction; Existing Conditions and Current Trends; Analysis, Challenges and Opportunities; Recommendations; and Implementation Schedule.

Land Use Working Paper: The balance of the meeting was spent reviewing comments, suggested edits and questions to give Judi on the draft Land Use working paper. Elaine had previously combined everyone’s comments into a single document which she was able to edit as we made our review.

Time did not permit review of the draft Public Facilities and Services working paper, which had been scheduled for this meeting. It will be considered at the next MPSC meeting on September 23rd. Also scheduled for review at that meeting are the draft Economic Development and Open Space & Recreation working papers.

The meeting was adjourned at 9:55 PM.